

# Appendix B – CPA Project Application Proposal

[CPC Use Only]	Date Received: 02/24/2025	Received By: Michaela Moore	Assigned CPC #: 2026- 15
----------------	------------------------------	--------------------------------	--------------------------

This form may be copied. Please type or print clearly, answer all questions, use "N/A" if not applicable. Use additional paper as needed.

## 1-A Applicant Information

Last Name: <b>Chilcoat</b>	First Name: <b>Richard</b>
Organization(s)(as appropriate) <b>Groton Historical Society</b>	

1-B Regional Project? YES  NO  If YES, Town/Organization:

2 Submission Date: **2/24/2025**

## 3 Applicant Address

Street: <b>172 Main Street</b>	City: <b>Groton</b>	State: <b>MA</b>	Zip: <b>01450</b>
--------------------------------	---------------------	------------------	-------------------

4 Phone: **9784480092** Email: **richardpchilcoat@gmail.com**

## 5 CPA Purpose (Check all that apply)

Affordable Housing: <input type="checkbox"/>	Community Housing: <input type="checkbox"/>	Historic Preservation: <input checked="" type="checkbox"/>
Open Space: <input type="checkbox"/>	Recreation: <input type="checkbox"/>	

As per MA General Law Chapter 44B, proposed historic projects that are not on the structures listed on the state's Registry of Historic Places require a determination by the Groton Historic Commission that the proposed project is of historic significance.

6 Town Committee or Boards Participating: **NA**

7 Project Address/Property Owner's Name: **172 Main St. Groton Hist. Soc.**

8 Project Name: **Provide Curatorial Storage**

**9 Additional Responsible Parties (If applicable)**

Role (specify)	Name	Address	Phone	Email
Property/Site Owner	GHS	172 Main St.	9784480092	info@grotonhistory.org
Project Manager	Richard Chilcoat	210 Chicopee Row, Groton, Ma.	9784491655	richardpchilcoat@gmail.com
Lead Architect				
Project Contractor				
Project Consultants				
Other:				
Other:				

**10 As appropriate, indicate if proposal requires:**

P&S Agreement:  Deed:  Option Agreement:  Memorandum of Understanding:   
 Other:  Describe:

**11-A** Assessor Info (Map/Block/Lot ID(s)):

**11-B** Tax Classification Type:

**12 Permits required:**

Zoning:  Historic Preservation:  Other:

**13** Historic Commission Approval Signoff (When Required): \_\_\_\_\_ Date: \_\_\_\_\_

**14-A** Project Cost: \$ \_\_\_\_\_ Estimate:  Professional Quote:

**14-B** Requested from CPC: \$ **62,675.00** **14-C** Committed from OTHER Source: \$ **1,000**

If applicable:

Annual Anticipated Total Income: \$
Annual Anticipated Total Expense: \$
Anticipated Net Income (Loss): \$
Name of Estimator/Company:

15 CCP Objectives - Use CODES from Section 5 to indicate all that apply

## 5.1.2 Protect Cultural and Historic Resources

16 Project Timelines

Proposed State Date:

**July 2025**

Projected Complete Date:

**July 2026**

17

Estimated Delivery Date of Completion Report to CPC:

**September 2026**

18 Project Description and Explanation (Attach Additional Sheets as Needed)

Approximately 30% of the Groton Historical Society's collection is currently housed on the third floor of the Boutwell House. The objects are subject to deterioration due to ever-increasing summer heat in the rooms. The Society has no alternative space on the property to store the items and are therefore seeking funding to improve attic conditions to the point where the collection can be stabilized.

The proposed project will remove all collection items for cleaning, minor conservation and cataloging by trained interns followed by short-term secure storage. Once the collection is in temporary storage the rooms will have walls and ceilings repaired to create a stable, maintainable environment. Additional work will include the installation of storage shelving and mechanical ventilation to reduce extreme summer heat levels. The proposed work will assure proper storage and protection of these significant artifacts from Groton's past for future generations.

19 Feasibility

Acton Ma. - Pine Hawk Curatorial Display 2025  
Acushnet Ma. - Historic Records Storage Retention Area. 2010  
Agawam Ma. - Archive Protection Storage 2024  
Barnstable Ma. - Library Archival Storage and HVAC Upgrades 2015  
Billerica Ma. - Preservation of Town Records Storage 2022

20 List of Attachments

Project Budget  
Groton Historical Commission Letter of Support  
Groton Historic District Commission Letter of Support  
Footwork and Frolic Society Letter of Support  
Jeffrey Boutwell Letter of Support  
Bobbie Spiegelman Letter of Support

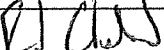
**21 Additional Information**

--

**22 Management Plan**

Groton Historical Society President and Buildings and Grounds Manager Richard Chilcoat will secure bids, monitor work and provide overall project management. GHS Treasurer Michelle Collette will review invoices, coordinate payments and track project budget.

**23 Signature**

Applicant Signature: 	Date: 2/24/2025
Co-Applicant Signature:	Date:
Co-Applicant Signature:	Date:

**Groton Historical Society  
2024-2025 Project Budget  
2/24/2025**

<b>WORK ITEM</b>	<b>VENDOR</b>	<b>CURRENT BUDGET</b>
<b>1 Objects Conservation Interns</b>	TBD	25,000
<b>2 Temporary Collection Storage</b>	Littleton Storage Solutions	4,500
<b>3 Curatorial Space Rehabilitation</b>	John Kane Carpentry O'Grady Electrical	20,000 5,000
<b>Sub Total</b>		<b>54,500</b>
<b>Contingency @ 15%</b>		<b>8,175</b>
<b>TOTAL BUDGET</b>		<b>62,675</b>

Groton Historical Commission  
173 Main Street  
Groton, MA 01450

January 16, 2025

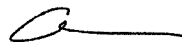
Groton Community Preservation Committee  
173 Main Street  
Groton, MA 01450

Dear Members of the Groton Community Preservation Committee:

The Groton Historical Commission is writing in support of the 2025 Community Preservation Act Project Application "Provide Curatorial Storage" submitted by the Groton History Center. This proposed project will improve the storage conditions for a large collection of Groton related historical items that the History Center stores in its attic for lack of alternate storage space. This will help ensure that these items remain in good condition for generations to come.

The Historical Commission believes this is exactly the sort of preservation project that the Community Preservation Act is intended to support and further that this project is a worthy use of Groton's historical preservation funds.

Sincerely,



Aubrey Theall  
Chair  
Groton Historical Commission

---

Anna Elliot, Chairperson  
Community Preservation Committee  
Town Hall  
173 Main St.  
Groton, MA 01450

February 19, 2025

Dear Ms. Elliot,

At a meeting of the Historic District Commission on February 18, 2025, the members unanimously voted to initiate a letter of support regarding The Groton Historical Society's application for community preservation funds. These funds would be used for improvements to the Boutwell House storage area. As a repository of Groton's historic artifacts and Groton's only museum, it is important that its contents be preserved, archived, and protected. We hope the Community Preservation Committee will disperse the needed funds to support the mission of The Groton Historical Society in order to preserve the Boutwell House and its contents, which are located within the Groton Historic District.

Sincerely,  
The Members of the Historic District Commission

## THE FOOTWORK & FROLICK SOCIETY

Anna Eliot, Chairman  
Community Preservation Committee  
Town Hall  
173 Main St.  
Groton, MA 01450

February 17, 2025

Dear Ms. Eliot,

As Vice-President of The Footwork & Frolick Society, I am delighted to write this letter in support of The Groton Historical Society's application for community preservation funds.

The Footwork & Frolick Society (F&F) has benefited from a close relationship with The Groton Historical Society (GHS) and Boutwell House since 2022, when our organization was established. During that time, the F&F mission to "promote historical education through the research, recreation, performance, and instruction of eighteenth and nineteenth century dance and other active pursuits rooted in the social traditions of the American Northeast" has been greatly enhanced by a number of collaborations with the GHS. For example, F&F brought the Boutwell House's interior spaces to life by wearing nineteenth century style clothing while engaging the public in period parlor games during Boutwell House's annual spring open house as well as teaching and performing nineteenth century dancing during their open house for the winter Grotonfest events. In addition, F&F hosted our first fundraiser, a sumptuous Victorian style tea, at the Boutwell House in 2024. F&F consistently finds a warm welcome at Boutwell, with whom we share a vision of promoting history, hosting historical programs which are open to the public, and, as the GHS mission states, serving the community as an "open welcoming historical and cultural organization."

As active stewards of history, The Footwork & Frolick Society strongly believes in the immense value of preserving the physical Boutwell House building as well as the objects contained within its collections. I have seen, first hand, the beautiful furnishings and artwork as well as the detailed museum gallery displays that engage the public contained within the rooms of the first floor of the house; the object-filled rooms on the second floor of the house which prompt engagement from visitors; and some of the collection storage areas that contain even more, often fragile, objects that would benefit from improved storage. Well preserved objects are windows into the past, providing opportunities for modern individuals to explore new perspectives and gain new information. In that way, the Boutwell House itself and its objects have helped the GHS to fulfill their mission of engaging with the public and being a repository of historical information and a museum. Additional funding for renovations and the installation of climate controlled spaces would only serve to improve and support this work.

The Footwork & Frolick Society is quite fond of the unique opportunity we have had to partner with the GHS in the Boutwell House building to advance both of our organizational missions through interactive educational programming. Improving the GHS collection facilities would not only provide additional

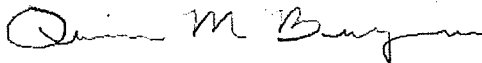


## THE FOOTWORK & FROLICK SOCIETY

protection to the objects, but would also potentially help to uncover, rediscover, or bring to light objects and history that F&F might be particularly interested in partnering with the GHS to share more broadly. This type of object might relate to historical clothing, letters or papers that mention dancing by occupants of the house, dance cards, or other written accounts that mention additional pastimes or activities that F&F might be able to recreate. We are confident that renovated storage spaces will help to preserve objects which tell this type of detailed story.

Bringing life to Groton's history has fulfilled the missions of both F&F and the GHS, while also strengthening our partnership as we look to the future. It is clear that there is a connection between the work of our organization and supporting this opportunity for community preservation funding. On behalf of The Footwork and Frolick Society, I hope that you will strongly consider the GHS application.

Sincerely,



Quinn Burgess

THE  
FOOTWORK  
& FROLICK  
SOCIETY

QUINN BURGESS

Vice President

pronouns: she/her  
quinn@footworkandfrolick.org

---

Jeffrey H. Boutwell, Ph.D.

5489 Ring Dove Lane, Columbia, MD 21044  
443-864-4478; [boutwell@alum.mit.edu](mailto:boutwell@alum.mit.edu)  
[www.jeffreyboutwell.com](http://www.jeffreyboutwell.com)

18 February 2025

Community Preservation Committee  
Groton, Massachusetts

Dear Members of the CPC,

I'm writing to give my enthusiastic support for the grant application from the Groton Historical Society for funds to help preserve GHS materials located at the Governor Boutwell House. As you know from the application, it's urgent that the storage space on the third floor of the house be modernized and rehabilitated to prevent further deterioration of what is some 30% of the total GHS collection located on the third floor.

Beginning in March 2020 and during numerous trips to Groton to research and write my biography of George Boutwell, now available from W.W. Norton as *BOUTWELL: Radical Republican and Champion of Democracy*, the Boutwell materials held by the GHS were a treasure trove of information on George, his political career, and his family, available nowhere else. I and America's historical profession are so lucky that the GHS and the people of Groton preserved the Boutwell legacy so faithfully for almost one hundred years after Georgie Boutwell died in 1933 and bequeathed the house and the papers to the Groton Historical Society. With this first major biography of George having appeared, I have no doubt that historians and others in the future will be using the Boutwell House collections more than ever.

I hope that adequate funds from the Community Preservation Act will be made available for this important task that will help further the legacies of both the Boutwell family and the town of Groton.

Sincerely,

Jeffrey Boutwell

February 14, 2025

Ms. Anna Eliot, Chair  
Community Preservation Committee  
173 Main Street  
Groton, MA 01450

RE: Support for the Groton Historical Society's Grant Request

Dear Chair Eliot and Community Preservation Committee Members,

During my 10 year stint as president of the Groton Historical Society and also as former curator —and still active member—of said organization, I was always concerned about the storage and environmental limitations for our collection of historical significance that represents Groton's past. The most likely out-of-the way place to store materials not on display has historically been in the attic. Over the years of my tenure, there have been weather-related events that jeopardized the many documents, textiles, paintings, and rare books and these are still currently exposed to potential roof damage/leakage and temperature extremes as well as residing in existing overcrowded conditions.

Boutwell House, as the home of the historical society, has the ability to display elements of its collection and share this history with the greater community while at the same time has the responsibility to curate and protect the contents of its current collection and be open to the possibility for future acquisitions that always seem to turn up. It is critical that the attic, the major source for storage, be renovated to allow the stewards, both current and future, to maintain the collection in the best possible conditions. The ability to organize the improved space will also mean better access to items.

I heartily endorse the campaign to renovate the attic and upgrade the space to ensure optimal conditions for storage.

Bobbie Spiegelman